**Catapult Learning**

**Title IIA Private Schools**

**Needs Assessment and Program Development Plan**

**2018-2019**

Please complete the following Needs Assessment and Program Development Plan and submit to the Houston Professional Development Manager, Brian Brown, [brian.brown@catapultlearning.com](mailto:brian.brown@catapultlearning.com)

HISD requires all private schools to complete a professional development plan to ensure federal programs meet the needs of students in increasing student academic achievement.

**School:**

**Address:**

**Enrollment:**

**Private School Official/Primary Contact:**

**Phone Number:**

**E-mail Address**

**Needs Assessment:**

1. Identify your students’ academic needs and provide appropriate data for support. Prioritize needs, with most significant as #1.
2. Provide a summary of the needs in the past school year (2017-2018) and the professional development activities that addressed those needs. Identify the services or activities that require continued sustained training for 2018-19 school year.
3. Identify your teachers’ professional development needs as related to improving your students’ academic achievement.

**Programs and Services:**

1. Describe the program, services or other activities you would like to implement to address these identified needs. To the extent possible, include estimated cost of programs and services. Prioritize programs and services as related to meeting the needs noted above.
2. Describe how these services and programs will contribute to improving student academic achievement.

**Goal Setting**:

1. Write a suggested performance goal for your identified need and planned activities.

(EXAMPLE: For an identified need in reading: “By May 2019, students participating in planned activities will increase their reading scores by \_\_\_ %” or for an identified need to enhance instruction in differentiated learning: “All teachers participating in the professional development will include differentiated learning practices in their daily instruction.”)

**Evaluation Plan:**

1. Describe the formalized plan for determining the extent to which the goal was achieved.

**Private School Official:**

**Date:**

Requests for School Faculty Participation

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| --- | --- | --- | --- | --- |
| **Professional Development Activities** | **Number and Class of Attendees** | **Place and Date** | **Identify PD Need this Activity is Addressing (1-3) with Explanation** | **Cost (break down categories and total, i.e, airfare, stipends, speaker fee, etc)** |
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