

# NorthBay

## What parents need to know!

NorthBay Environmental  
Education Center  
11 Horseshoe Point Lane  
North East, MD 21901  
(phone) 443-967-0500 (fax) 443-967-0501  
[www.northbayadventure.org](http://www.northbayadventure.org)

## Introducing NorthBay THE SCHOOL PROGRAM

*At NorthBay, our mission is to challenge middle school students to realize that their attitudes and actions have a lasting impact on their future, the environment and the people around them by using Common Core and Next Generation Science Standards, character development and the outdoors as an integrating context. Class offerings are extensive and integrate the Maryland Voluntary State Curriculum.*

### OUTSTANDING LEARNING AND ADVENTURE OPPORTUNITIES...

✓ Enormous Waterfront	✓ Wet Lab on the Bay
✓ Kayaks and Canoes	✓ Giant Swing
✓ Bird Platform	✓ Game Room
✓ Snack Bar	✓ Gymnasium
✓ Art Studio	✓ Ziplines
✓ 5+ miles of Hiking Trails	✓ High Ropes Course
✓ Camp Store	✓ Indoor and Outdoor Climbing Walls
✓ Sand Volleyball Courts	✓ Live feed aquariums

### Things to know...

#### CLASSES

Classes meet all over camp. On average, students spend 75% of their class time outside. Dressing in layers is recommended and boots are always a good idea as feet will be in wet areas during every season. **Students are expected to come to class dressed appropriately for any and all weather conditions.** During winter months, a warm jacket, hat, and mittens or gloves are essential to provide adequate warmth. Some form of rain gear is another essential during warmer months. Chaperones will know their schedule before the day begins and help students to prepare accordingly.

#### MEALS

NorthBay takes time with meals and serve them family style to make them fun, full of surprises, relationship oriented, nutritious, and tasty. We can also accommodate specific dietary requirements for your child assuming they are communicated in advance.

#### ACCESSIBILITY FOR ALL

The buildings, pathways, and activities at NorthBay are accessible to disabled persons. Students with special needs can participate in a variety of activities, including our adventure courses. We encourage all students to attend and request to be informed of students with special needs.

#### CABINS

Lodging is provided in one of 18 different cabins. Each cabin consists of 2 rooms, with 6 bunk beds each, for a total sleeping capacity of 12/room and 24/cabin. Inside the cabin, next to each room is a bathroom. Our cabins are heated and air conditioned, and separated by gender. **Males and females are NEVER allowed to be in or around a cabin of the opposite gender!** **Students are NEVER allowed in the cabin without adult supervision.** Each cabin will have at least one adult chaperone who will move throughout the week with that group from one activity to another.

**\*Bed linens are provided by NorthBay!**

**\*Towels and washcloths are NOT provided**

Parents with additional questions can call NorthBay office Mon.-Thur. 8am-5pm, Fri 8am-3pm @ 443-967-0500 or visit [www.northbayadventure.org](http://www.northbayadventure.org)

## SNACK BARS and STORES

NorthBay's snack bar will be open during activity time for student and adult use and serve foods such as ice cream, granola bars, sport drinks, soda, juice, pretzels, etc. "The NorthBay Trading Company" is open during students' activity time in the afternoon and evening. Items for sale include film, toiletries, various educational books and materials, along with t-shirts, sweatshirts, and other NorthBay items.

## THOUGHTS ON POCKET MONEY...

\$15 for snacks should be plenty for any student during the week. The NB Trading Company carries items which range in price from \$1.00-\$35. NorthBay recommends students bring no more than \$50 to camp, \$30 is average, and small bills are always helpful. For your convenience and security, non-refundable gift cards are available for campers to use at the snack bar and store. To utilize this option, please call our main office with a credit card number and the amount you wish to put on the card.

## MEDICAL SERVICES

NorthBay's Wellness Center contains a treatment area, isolation rooms, medication storage, and appropriate bathrooms. NorthBay's staff includes two RN's as well as several EMT's trained in CPR, first aid and medication administration. Twenty-four hour emergency medical care is also available at Union Hospital in Elkon, MD.

## MEDICATION REQUIREMENTS FOR SCHOOLS AND PARENTS

- The Health Information form is required for every child attending NorthBay. If your child requires prescription medication during their stay, then the additional Medication form is required.
- Medications must be coordinated and approved by your school representative.

- All individual medications must be in their original containers, labeled for the student by the pharmacy.
- Medications and the appropriate forms are to be delivered to NorthBay by a school representative not the camper.

## PARENT NOTE: SAFETY & STAFF

**At NorthBay safety is paramount.** All of our class locations, adventure courses, and safety equipment are regularly certified and inspected. Our instructors are also qualified in their field, federally background checked & drug tested. We make the safety of your child our highest priority.

**Parents are discouraged from visiting their children at camp** for security reasons and because it can cause disruption and homesickness for students. All visitors must announce themselves at the front gate, sign in/out at the office, show appropriate ID, and wear a NorthBay wristband while on the premises. We ask that if you need to pick up/drop off your child for an extenuating circumstance, it is between the hours of 8:30 am and 6:00 pm.

## PHONE CALLS

**A NorthBay phone is available** at meal times throughout the day for students. Parents can leave a message with administration to request that their child call home. Those messages will be delivered during meal times. Please understand that NorthBay can house up to 350 students per week and therefore students will not be able to call home every day of their stay.

**NorthBay has a policy of zero tolerance for the use/possession of drugs, alcohol, cigarettes, or weapons.** Parents will be notified and children will be sent home, along with appropriate measures.

## What to Bring to NorthBay...

**Students and adults are responsible** for bringing personal items and clothing appropriate for the season and the setting.

We want your stay at NorthBay to be as pleasant and trouble free as possible. A suggested list follows...

### Clothing

2 pairs of tennis or hiking shoes (one old)

Shoes to wear in the winter

Sweaters/Sweatshirt

Several changes of outer clothing

Changes of inner clothing

5-6 pairs of socks

Swimsuit (seasonal)

Pajamas

**Personal Gear**

Towel(s) & Washcloth

Soap and Shampoo

Toothbrush & Toothpaste

Medications

Sunscreen

Insect Repellent

**Optional Personal Gear**

Flashlight

Camera & film

Store/ Snack bar money

Water bottle

Sunglasses

Backpack

Rain Gear and boots

**Add for Winter Season:**

Winter Hat (ear muffs are not enough)

2 pr. mittens or gloves

Long underwear

Warm jacket

## What NOT to Bring...

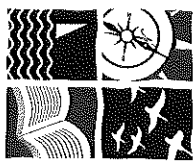
Cell Phones \*\*highly discouraged\*\*

Ipod/MP3/CD Players

PSP/Gameboys

Drugs, alcohol, cigarettes or weapons

Skateboards



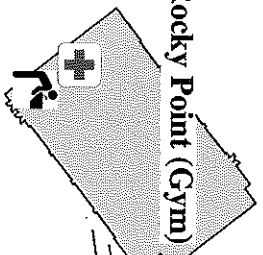
NorthBay

Chesapeake Bay



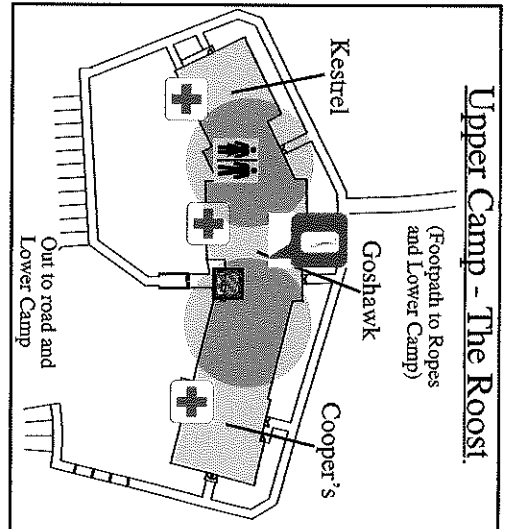
Upper Wetlands

Rocky Point (Gym)



Muddy River  
Bohemia  
Sassafras

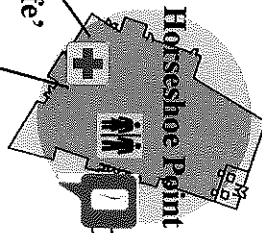
Kingfisher  
Diamondback  
Fiddler



Upper Camp - The Roost

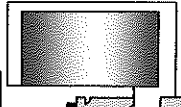
(Footpath to Ropes and Lower Camp)

Frog Spit Cafe'  
NorthBay Trading Co.

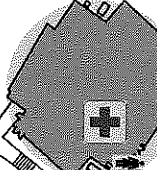


Hop's Back  
Arts & Craft

Spatterdock  
(Pool Area)



Turkey Point  
(Theatre)



Blackbeard's  
(Dining)

Bower's Center  
(Admin.)

Ropes Course



(Footpath to Ropes and Upper Camp)  
(To Upper Camp and parking)

Erickson  
(Guest House)

DUNESIDE  
BREAKWATER  
MAELSTROM

SHALLOWS  
WATERSHED  
TIDEWATER

BUFFLEHEAD  
FLYCATCHER  
WAXWING

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Lower Wetlands

- First Aid Boxes
- Water Fountain
- Public Restroom
- Emergency Call Box
- Wireless Hotspots
- Vending

MARYLAND STATE  
SCHOOL MEDICATION ADMINISTRATION AUTHORIZATION FORM

This order is valid only for school year (current) \_\_\_\_\_ including the summer session.

School: \_\_\_\_\_

This form must be completed fully in order for schools to administer the required medication. A new medication administration form must be completed at the beginning of each school year, for each medication, and each time there is a change in dosage or time of administration of a medication.

- \* Prescription medication must be in a container labeled by the pharmacist or prescriber.
- \* Non-prescription medication must be in the original container with the label intact.
- \* An adult must bring the medication to the school.
- \* The school nurse (RN) will call the prescriber, as allowed by HIPAA, if a question arises about the child and/or the child's medication.

Prescriber's Authorization

Name of Student: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Grade: \_\_\_\_\_

Condition for which medication is being administered: \_\_\_\_\_

Medication Name: \_\_\_\_\_ Dose: \_\_\_\_\_ Route: \_\_\_\_\_

Time/frequency of administration: \_\_\_\_\_ If PRN, frequency: \_\_\_\_\_

If PRN, for what symptoms: \_\_\_\_\_

Relevant side effects:  None expected  Specify: \_\_\_\_\_

Medication shall be administered from: \_\_\_\_\_ to \_\_\_\_\_  
Month / Day / Year Month / Day / Year

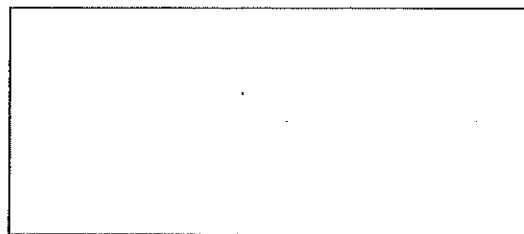
Prescriber's Name/Title: \_\_\_\_\_

(Type or print)

Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Prescriber's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Original signature or signature stamp ONLY)



(Use for Prescriber's Address Stamp)

A verbal order was taken by the school RN (Name): \_\_\_\_\_ for the above medication on (Date): \_\_\_\_\_

**PARENT/GUARDIAN AUTHORIZATION**

I/We request designated school personnel to administer the medication as prescribed by the above prescriber. I/We certify that I/we have legal authority to consent to medical treatment for the student named above, including the administration of medication at school. I/We understand that at the end of the school year, an adult must pick up the medication, otherwise it will be discarded. I/We authorize the school nurse to communicate with the health care provider as allowed by HIPAA.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

**SELF CARRY/SELF ADMINISTRATION OF EMERGENCY MEDICATION AUTHORIZATION/APPROVAL**

Self carry/self administration of emergency medication may be authorized by the prescriber and must be approved by the school nurse according to the State medication policy.

Prescriber's authorization for self carry/self administration of emergency medication: \_\_\_\_\_

Signature Date

School RN approval for self carry/self administration of emergency medication: \_\_\_\_\_

Signature Date

Order reviewed by the school RN: \_\_\_\_\_

Signature Date