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**Private Nonprofit Schools – Houston ISD**

**2021-2022 Comprehensive PD and Spending Plan**

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| **Title II, Part A Comprehensive Professional Development and Spending Plan****Due by Thursday, September 30, 2021****via email to the Houston Professional Development Manager.** |
| **SCHOOL NAME:** Click or tap here to enter text. |
| **SCHOOL SHARE ALLOCATION:** Click or tap here to enter text. |
| **Submitted By:** Click or tap here to enter text. | **Role/Job Title:** Click or tap here to enter text. |
| **IMPORTANT:** * Only **eligible** school staff should participate. Eligible staff includes administrators, teachers, and other educational school support personnel.
* A **spending plan** is necessary for **ALL** Title II, Part A professional development funds.
* All funds should be expended by the grant end date of June 30, 2022.
* The TOTAL AMOUNT at the bottom of the form should equal the SCHOOL SHARE ALLOCATION at the top of the form.
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| **INSTRUCTIONS:** List the **Title II, Part A** **professional development (PD) opportunities** that your eligible school staff will attend in order to exhaust the 2021-2022 campus planning allocation. Provide all requested information needed (see sample blue text below). The cells will expand as you type in them, giving more space. Be sure to calculate and enter the TOTAL AMOUNT for your plan manually – this form does not auto-sum. |
| **DATE** | **NAME** | **DESCRIPTION** | **LOCATION** | **COSTS** |
| ***(example)*****10/8/XXXX** | ***(example)*****Region 4 ESC****Annual Reading and Writing Conference** | ***(example)*****Offers sessions on various topics including the reading and writing connection, genre integration, critical thinking skills, technology incorporation, differentiation, reaching struggling learners, and many other areas.**  | ***(example)*****Region 4 ESC****7145 W. Tidwell****Houston, TX 77092** | ***(example)*****$135.00** |

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| **Complete your Title II, Part A PROFESSIONAL DEVELOPMENT SPENDING PLAN Information Below** |
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|  | **TOTAL AMOUNT:** Click or tap here to enter text. |
| **PRINCIPAL’S SIGNATURE:**  | **DATE COMPLETED:** Click or tap here to enter text. |