**CARES Act (ESSER FUND)**

**Private Nonprofit Schools – Houston ISD**

**2021-2022 Comprehensive PD and Spending Plan**

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| **CARES Act (ESSER Fund) Comprehensive Spending Plan****Due by Thursday, September 30, 2021****via email to Ann Milton at** **ann.milton@catapultlearning.com** |
| **SCHOOL NAME:** Click or tap here to enter text. |
| **SCHOOL SHARE ALLOCATION:**  Click or tap here to enter text.  |
| **Submitted By:** Click or tap here to enter text. | **Role/Job Title:** Click or tap here to enter text. |
| **IMPORTANT:** * Only **eligible** school staff should participate. Eligible staff includes administrators, teachers, and other educational school support personnel of eligible Title I students.
* A **spending plan** is necessary for **ALL** CARES Act (ESSER FUND) funds.
* All funds should be expended by the grant end date of June 30, 2022.
* The TOTAL AMOUNT at the bottom of the form should equal the SCHOOL SHARE ALLOCATION at the top of the form.
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| **INSTRUCTIONS:** List the **CARES Act (ESSER Fund) equitable services in which** your school will participate to exhaust the 2021-2022 school share allocation. Provide all requested information needed (see sample blue text below). The cells will expand as you type in them, giving more space. Be sure to calculate and enter the TOTAL AMOUNT for your plan *manually* – this form does not auto-sum. |
| **DATE** | **NAME** | **DESCRIPTION** | **LOCATION** | **COSTS** |
| ***(example)*****08/21/XXXX** | ***(example)*****NetSync**  | ***(example)*****Purchase laptops for student engaged in remote instruction. (Quantity 8 x $335 each)** | ***(example)*****Catapult Learning** | ***(example)*****$2,680.00** |
| ***(example)*****10/8/XXXX** | ***(example)*****Region 4 ESC****Annual Reading and Writing Conference** | ***(example)*****Offers sessions on various topics including the reading and writing connection, genre integration, critical thinking skills, technology incorporation, differentiation, reaching struggling learners, and many other areas.**  | ***(example)*****Region 4 ESC****7145 W. Tidwell****Houston, TX 77092** | ***(example)*****$135.00** |

| **Complete your CARES Act COMPREHENSIVE SPENDING PLAN Information Below** |
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|  | **TOTAL AMOUNT:** Click or tap here to enter text. |
| **PRINCIPAL’S SIGNATURE:**  | **DATE COMPLETED:** Click or tap here to enter text. |